



## Tabby Team VOLUNTEER APPLICATION

Name: \_\_\_\_\_ Email: \_\_\_\_\_  
 Phone: (home): \_\_\_\_\_ (work) \_\_\_\_\_ ext \_\_\_\_\_ (Cell): \_\_\_\_\_  
 Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Emergency Contact (name): \_\_\_\_\_ Phone: \_\_\_\_\_  
 \*Medical\* Conditions (Allergies, Asthma, Diabetes etc): \_\_\_\_\_

**Tell Us About Yourself!** (list any you feel may be helpful to your volunteering experience at Tabby Town)

Occupation/Skills: \_\_\_\_\_  
 Hobbies, Interests: \_\_\_\_\_  
 Volunteer Experience: \_\_\_\_\_

**Tell Us About Your Pets:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Volunteer Interests:** (Check all that apply)

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Cat Care/Socialization    | <input type="checkbox"/> Adoptions            | <input type="checkbox"/> Tidy Cat Cleaning      |
| <input type="checkbox"/> Greeter/ Customer Service | <input type="checkbox"/> Fundraising / Events | <input type="checkbox"/> Office Work/Data Entry |
| <input type="checkbox"/> Vet Transport/Fostering   | <input type="checkbox"/> Face Book/Web-Site   | <input type="checkbox"/> Store Retail/Marketing |

**Hours Available/Flexible Shifts:** Mon thru Saturday 11:00 to 3:30pm; 3:30 to 7:30 pm  
 Sun 12:00 to 5:00 (Note: *Tidy Cat Cleaning* shifts 8:30 to 11:30 am)

	<u>Morning</u>	<u>Afternoon</u>	<u>Evening</u>
__ Monday	Time: -	Time: -	Time: -
__ Tuesday	Time: -	Time: -	Time: -
__ Wednesday	Time: -	Time: -	Time: -
__ Thursday	Time: -	Time: -	Time: -
__ Friday	Time: -	Time: -	Time: -
__ Saturday	Time: -	Time: -	Time: -
__ Sunday	Time: -	Time: -	Time: -
__ Visiting Volunteer ~ 2 hour drop in shift when available. Comments: _____			

**How did you hear about Tabby Town?**

Friend, family/volunteer (name) \_\_\_\_\_ Other: \_\_\_\_\_

**Share one reference:** Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Relationship: \_\_\_\_\_

**We are no longer able to accommodate volunteers in need of Community Service. We will refer you to other rescue organizations that you can help. Thank you for understanding.**

*This agreement is intended to indicate the seriousness and respect with which we treat our volunteers. The intent of the agreement is to assure both our deep appreciation of your service and to indicate our commitment to do the very best we can to make your volunteer experience at Tabby Town a productive and rewarding one.*

### **Tabby Town**

We, Tabby Town, agree to accept your services and commit to the following:

1. To provide adequate information, training and assistance for the volunteer to be able to meet the responsibilities of their position.
2. To ensure diligent supervisory aid to the volunteer and to provide feedback on performance.
3. To respect the skills and individual needs of the volunteer, and do our best to adjust to these individual requirements where ever possible.
4. To be receptive to any comments or concerns from the volunteer regarding ways in which we might mutually better accomplish our respective tasks.

### **Tabby Team Volunteer**

As a Tabby Team Volunteer, I agree to the following:

1. To lovingly care for, respect and attend to the needs of the rescued cats & kittens.
2. To be respectful and courteous to all visitors and customers while visiting the adoption center.
3. To perform any assigned duties to the best of my abilities.
4. To adhere to Tabby Town guidelines and procedures.
5. To meet time and duty commitments or to provide adequate notice for alternate arrangements.
6. To accept guidance from assigned Tabby Team Leaders.
7. To immediately bring attention to any restrictions regarding personal health issues or inability to perform a particular task when requested.
8. If you're unable make your shift, please just give us a call at 822.4910 or e-mail hello@tabbytown.org

Volunteer Signature: \_\_\_\_\_  
(must be 18 years of age)

Date: \_\_\_\_\_

Tabby Team Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Friends for Felines Inc./Tabby Town 501(c)3  
3701 McKinley Parkway, Suite 830, Blasdell, NY 14219  
[www.tabbytown.org](http://www.tabbytown.org) Face Book: Tabby Town Cat Adoption Center @ tabbytown

e-mail: Cheryl@tabbytown.org with any questions, comments or suggestions.